**ASCC Social and Behavioral Sciences Panel**

Approved Minutes

Thursday, March 18th, 2021 8:30AM – 10:00AM

CarmenZoom

**Attendees:** Coleman, Guada, Hilty, Kline, Piperata, Valle, Vankeerbergen, Vasey

1. Approval of 03/04/21 Minutes
	* Coleman, Vasey, **unanimously approved**
2. First-Year Seminar – L. MacColman
	* **On page 2, under the “Grading” section, the syllabus mentions the OSU standard grading scale. Please remove this reference, as Ohio State does not have a standard grading scale.**
	* **On page 2, under the “Grading” section, the syllabus mentions that <60 is equal to a letter grade of “F”. Please change this to “E” as Ohio State does not award the letter grade of “F”.**
	* *The Panel suggests reconsidering the location of the final presentation within the course calendar, as on the calendar (found on pages 3 and 4) they fall on weeks 13 and 14. They worry this may overlap too heavily with finals for the students’ other courses and cause undue stress for them.*
	* *The Panel recommends reexamining the workload for the course, as they feel it may be too high for a one credit hour, first-year seminar. They highly recommend reviewing sample syllabi from other approved first-year seminars as an example, which can be found on the First-Year Seminar website at* [*https://firstyearseminars.osu.edu/syllabi*](https://firstyearseminars.osu.edu/syllabi) *.*
	* *The Panel suggests providing full citations for course texts and where to purchase the textbooks for the course within the syllabus.*
	* Piperata, Guada, **unanimously approved** with **two contingencies** (in bold above) and *three recommendations* (in italics above)
3. Sociology 5608 (course number change from 6608) (return)
	* *The Panel highly recommends developing a syllabus that is targeted for undergraduates and another syllabus that targets graduate students, as they are concerned the course workload will be too high for undergraduate students. They feel as if the current syllabus may be too advanced for undergraduate students and believe this would be the best possible design solution that would best serve the needs of both populations of students.*
	* *The Panel highly recommends adding a prerequisite of “And Permission of Instructor” to the course in order for students to have to either consult with an advisor or the course instructor before enrolling within the course and not having students within the course that are not prepared for rigor of this course.*
	* Guada, Piperata, **unanimously approved** with *two recommendations* (in italics above)
4. Sociology 5649 (course number change from 6649) (return)
	* *The Panel highly recommends developing a syllabus that is targeted for undergraduates and another syllabus that targets graduate students, as they are concerned the course workload will be too high for undergraduate students. They feel as if the current syllabus may be too advanced for undergraduate students and believe this would be the best possible design solution that would best serve the needs of both populations of students.*
	* *The Panel highly recommends adding a prerequisite of “And Permission of Instructor” to the course in order for students to have to either consult with an advisor or the course instructor before enrolling within the course and not having students within the course that are not prepared for rigor of this course.*
	* The Panel would like to comment that it may be acceptable to remember that 3 credit hours of undergraduate coursework is not equal in work-hours to 3 credit hours of graduate coursework.
	* Piperata, Guada, **unanimously approved** with *two recommendations* (in italics above) and one comment
5. Certificate in Health Psychology/Behavioral Medicine (Type 3A) (new)
	* *The Panel would like the assessment plan to be reappraised before submitted to the full ASCC for review as currently it does not explicitly state how it will evaluate the certificate ELOs. Please further break down how the certificate assessment plan will evaluate the specific ELOs.*
	* *The Panel would like a few sections of the advising sheet (found on page 7 of the proposal) updated to contain the most up-to-date language before submission to the full ASCC (which can be found on page 119 of the ASC Operations Manual found at* [*https://asccas.osu.edu/sites/default/files/ASC\_Curriculum\_and\_Assessment\_Operations\_Manual.pdf*](https://asccas.osu.edu/sites/default/files/ASC_Curriculum_and_Assessment_Operations_Manual.pdf) *):*
		+ *Please change the language under Filing the certificate program form and Changing the certificate to the appropriate, up-to-date language.*
		+ *Under the Grades Required section, it mentions a minimum grade of B- is required for a course to be counted in the certificate. However, the current OAA rules about certificates indicate that a minimum grade of C- is required for certificates (including 3A certificates). Bernadette Vankeerbergen will follow-up with the Graduate School to see whether a certificate can require a minimum grade of B-.*
	* Coleman, Guada, **unanimously approved** with *two recommendations/requests for adjustments* (in italics above)